

Provisions for Universal Service (“E-Rate”) Program For Schools and Libraries – Letter of Agency

(For Public and Non-Public Elementary and Secondary Schools, Libraries and any other E-Rate eligible members of the ICN Network):

We the Participant (District/School/Library Name) _____
_____ authorize the Illinois Century Network (ICN), and/or any of its fiscal/administrative agents, including the Illinois State Board of Education (ISBE), the Illinois Board of Higher Education (IBHE), and/or the Illinois Department of Central Management Services (CMS) to act as a consortium lead on our behalf in matters related specifically to any State and Federal discount programs (such as Universal Service Program - E-rate - and others) solely for the purposes of securing those discounts on ICN’s eligible **Telecommunication Services** and **Internet Access Services**.

I authorize the ICN to engage on our behalf in the procurement processes, in the submission of forms, and in the overall administration of these programs solely for the purposes of securing those discounts on ICN’s eligible **Telecommunication Services** and **Internet Access Services**.

I understand that in submitting these forms on our behalf, ICN is making certifications for our school, district, library or library system. I am hereby simultaneously certifying compliance with the certifications below:

(a) That **[our school, schools in our district]** are all schools under the statutory definitions of elementary and secondary schools found in the No Child Left Behind Act of 2001, 20 U.S.C. §§ 7801(18) and (38), that do not operate as for-profit businesses and do not have endowments exceeding \$50 million.

That **[our library, libraries in our system]** are eligible for assistance from a State Library Administrative Agency under the Library Services and Technology Act of 1996, Pub. L. No. 104-208, § 211 et seq., 110 Stat. 3009 (1996) that do not operate as for-profit businesses and whose budgets are completely separate from any school (including, but not limited to elementary, secondary schools, colleges, or universities).

(b) That our eligible school(s) or library(ies) has/have secured access, separately or through this program, to all of the resources, including computers, training, software, internal connections, maintenance, and electrical capacity, necessary to use the services purchased effectively and that the entities I represent have secured access to all of the resources to pay the non-discounted charges for eligible services from funds to which access has been secured in the current funding year. I recognize that some of the aforementioned resources are not eligible for support.

(c) That our eligible school(s) or library(ies) is/are covered by a technology plan(s) that is written, that covers all 12 months of the funding year, and that has been or will be approved by a state or other authorized body, or an SLD-certified technology plan approver, prior to the commencement of service.

(d) That the subsidized services the school, library or district receives provided by 47 U.S.C. § 254 will be used solely for educational purposes and will not be sold, resold, or transferred in consideration for money or any other thing of value, except as permitted by the rules of the Federal Communications Commission (Commission or FCC) at 47 C.F.R. § 54.500(et seq.).

(e) That our eligible school(s) or library(ies) has complied with all program rules and I acknowledge that failure to do so may result in denial of discount funding and/or cancellation of funding commitments. I acknowledge that failure to comply with program rules could result in civil or criminal prosecution by the appropriate law enforcement authorities.

(f) I acknowledge that the discount level used for shared services is conditional, for future years, upon ensuring that the most disadvantaged schools and libraries that are treated as sharing in the service, receive an appropriate share of benefits from those services.

(g) I certify that I will retain required documents for a period of at least five years after the last day of service delivered. I certify that I will retain all documents necessary to demonstrate compliance with the statute and Commission rules regarding the application for, receipt of, and delivery of services receiving schools and libraries discounts, and that if audited, I will make such records available to the Administrator. I acknowledge that I may be audited pursuant to participation in the schools and libraries program.

(h) I certify that I am authorized to order telecommunications and other supported services for the eligible entity(ies) covered by this Letter of Agency. I certify that I am authorized to make this request on behalf of the eligible entity(ies) covered by this Letter of Agency, that I have examined this Letter, that all of the information on this Letter is true and correct to the best of my knowledge, that the entities that will be receiving discounted services under this Letter pursuant to this application have complied with the terms, conditions and purposes of the program, that no kickbacks were paid to anyone and that false statements on this form can be punished by fine or forfeiture under the Communications Act, 47 U.S.C. §§ 502, 503(b), or fine or imprisonment under Title 18 of the United States Code, 18 U.S.C. § 1001 and civil violations of the False Claims Act.

(i) I acknowledge that FCC rules provide that persons who have been convicted of criminal violations or held civilly liable for certain acts arising from their participation in the schools and libraries support mechanism are subject to suspension and debarment from the program. I will institute reasonable measures to be informed, and will notify USAC should I be informed or become aware that I or any of the entities, or any person associated in any way with my entity and/or the entities, is convicted of a criminal violation or held civilly liable for acts arising from their participation in the schools and libraries support mechanism.

This certification in no way limits the abilities of participant entities to file for "E-rate" (Universal Service Funds) or any other grants and programs on their own, nor does it abrogate any other rights and responsibilities of the Participant with the E-rate Program.

Please mark the appropriate years for which this certification will be effective:

- ☐ Funding Year 2006 (July 1, 2006 – June 30, 2007)
☐ Funding Year 2007 (July 1, 2007 – June 30, 2008)
☐ Funding Year 2008 (July 1, 2008 – June 30, 2009)
☐ Our organization is unable to certify compliance as described within this document

I certify that I am authorized to sign this Letter of Agency and, to the best of my knowledge, information, and belief, all information provided to the ICN for E-rate submission is true.

Name of Entity (School/District)

Signature

Date

City

County

Printed Name

Title